



**ENVIRONMENTAL HEALTH SAFETY (EHS
CONSULTANCY) LTD**

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**INVITATION TO EXPRESSION OF INTEREST (EOI) FOR SUPPLY AND
INSTALLATION OF ENTERPRISE RESOURCE PLANNING SOFTWARE
SYSTEM (ERP).**

Company: Environmental Health Safety (EHS Consultancy) Limited

Sector: Consultancy

Category: Tender

Posting Date: 7th February, 2022.

Closing Date: 21st February, 2022.

Ref. No: EHS/O1/2022/MIS

The Environmental Health Safety (EHS Consultancy) Limited is currently implementing its Strategic Plan. Part of the implementation includes Digital Transformation to improve its services delivery. The Company is therefore inviting prospective solution providers who have a proven track record in delivering integrated Enterprise Resource Planning (ERP) solutions taking care of the following modules:

1. Financial & Fund Management
2. Procurement Services
3. Human Resource & Payroll management
4. Administration & Security Services

Key deliverables

The broad schedule of services for the successful bidder are as follows:

- Supply, installation, implementation, configuration, customization and testing of Enterprise Resource Planning system complete with a document management system in conformance to industry standards.
- Data Migration/Data conversion from manual systems.
- Training and Capacity Building of users for effective use of the ERP.
- Application maintenance and support

Interested prospective suppliers/Vendors are requested to submit the following documents as part of their response to this Expression of Interest (EOI):

Documents Required

1. Certified copies of statutory licenses and certifications. These includes valid business permit, valid tax compliance certificate, valid KRA pin /VAT certificate and details of the company's physical premises and contact details.
2. Company profile that includes experience in supply and implementation of integrated ERP.
3. Brief description of past projects (not more than 3 years) of similar scope delivered.
4. A detailed Quotation for the said task.

Interested bidders are advised to submit their full EOI response on or before **Tuesday, 21st February, 2022** electronically through Ehs@ehs.co.ke or dropping hard copy of the responses at the Environmental Health Safety (EHS Consultancy) Ltd Office located at Sifa Towers Building 10th Floor, Office #10D, Lenana/Cotton Avenue Junction, Kilimani, Nairobi, Kenya.

Electronic and physical EOI responses must be clearly marked with the bid title and reference Number.